



September 9th & 10th, 2017

Sat. 10:30 a.m. - 11 p.m. Sun. 10:30 a.m. - 4 p.m.

# Food Vendor Application & Agreement

The Powwow grounds are open Sept. 8th, 2017 from 9:00 a.m. to 8:00 p.m. for set-up. All booths **MUST** be set-up by 8:00 a.m., Sat., Sept. 9th, 2017 for Health Department Inspection.

**Please Print Clearly**

Contact Name: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day Telephone: ( ) \_\_\_\_\_ Evening Telephone: ( ) \_\_\_\_\_

Cell Phone: ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

## Booth Information:

Application and payment must be made in advance – LIMITED QUANTITY OF BOOTH SPACE.

10 ft. frontage\* space \$95 \_\_\_\_\_

20 ft. frontage\* space \$190 \_\_\_\_\_

*\*(Larger spaces available if needed. Each additional 10ft. frontage is \$95.*

Electricity \$20.00 \_\_\_\_\_ place a checkmark if electricity is needed. Check quantity of electrical outlets needed and amperage (ie.30, 40) for each outlet.

Quantity: \_\_\_110 current \_\_\_AMP

\_\_\_220 current \_\_\_AMP

The Andersonstown Powwow will select the quantity and diversity of all vendors. Refunds will be made to those not accepted. If accepted, all fees are non-refundable. Make check amount for booth space and electricity. Make payable to:

**Andersonstown Powwow  
P.O Box 88  
Anderson, IN 46015**

Applications must be **postmarked by August 15, 2017**. *No applications will be accepted after this date.* Exhibitors/vendors will receive written confirmation of acceptance.

**Please describe the type of food/drink you will be offering or enclose a menu:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please describe the vehicle or booth, its appearance and enclose a photograph.**

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**Regulations, Terms, Conditions and Rules Governing the Andersontown Powwow**

**Electrical Service:** It is understood that the Exhibitor will pay extra for electrical services.

**Security:** During open hours there will be Powwow committee volunteers and paid security to help secure your booth. After closing, additional professional security personnel will be on the premises.

**Liability and Insurance:** The Andersontown Powwow Committee, The Anderson Visitors and Convention Bureau or the staff of the foregoing will NOT be responsible for the safety of the property of the Food Vendors from theft, damage by fire, accident or other causes. The Food Vendor will be responsible for purchasing their own insurance coverage for protection against loss, injury or damage arising out of their negligence in connection with their use and occupancy of the booth space provided.

**Booth Setup:** Vendors may set up Friday, September 8th, 2017 from 9:00 a.m. to 8:00 p.m. unless other specific arrangements are made with the Powwow Committee. All booths must be set up by 8:00 a.m. Saturday September 9th, 2017.

**Booth Dismantling:** No booth or portion of the booth may be removed during the powwow. Booths must remain complete until the event closes at 4:00 p.m. Sunday, September 10th, 2017.

**Admittance:** The Andersontown Powwow may refuse at its sole discretion admittance to any persons whose presence the Committee deems not to be in the best interest of the Andersontown Powwow.

**Food Preparation:** Provide all resources for the preparation and serving of menu items including food product, paper goods, utensils and staff.

**Menus/Pricing:** The Food Vendor shall post menu and prices for the public to clearly see.

**Conduct:** Any exhibitor who misrepresents himself/herself or his/her work to the Powwow, or who does not abide by the terms and conditions as set forth will be removed from the event and will not be allowed to exhibit in future years. All exhibitors must conduct themselves in a manner that reflects the dignity of the event. Use of alcohol and smoking by artist/exhibitors or their assistants is prohibited. Failure to follow these rules will result in removal from the event.

Initial and Date Here: \_\_\_\_\_

To designate that you have read and understand these regulations, terms, conditions and rules.

# Food Vendor Application & Agreement

2017 Andersontown Powwow

September 9th-10th, 2017

1. The booth fee must be sent with the application and postmarked no later than August 15, 2017 in order to reserve your booth space.
2. Food Vendor must provide food service for both days of the event and shall not move out before the official closing time which is 4:00 p.m. September 10th, 2017.
3. The Food Vendor shall secure **appropriate license(s)** and/or permit(s) required by the various government agencies prior to the event. The local Board of Health will make on-site inspections early Saturday morning. **YOU MUST BE PRESENT.** There is a fee.
4. No walk-ins accepted.
5. The Food Vendor shall be responsible for procuring their own insurance coverage for protection against loss, injury or damage to their own, or the other person's, arising out of or connected with their use and occupancy of the booth space herein provided.
6. The Food Vendor is required to provide the Powwow a current and valid certificate of insurance showing limits of liability insurance carried at least 30 days prior to the event. A certificate is easily obtained by calling your insurance agent.
7. The Powwow will not be liable for the refunds of or any other liabilities whatsoever for the failure to fulfill this contract due to any cause beyond The Powwow's control such as acts of God, public enemy; strikes or statutes or ordinances of any legal authority.
8. The Powwow will not be responsible for the safety of the property of the Food Vendor from theft, damage by fire, accident or other causes.
9. All food vendors are to provide an appropriate fire extinguisher in their food vehicle or booth and smoking will be prohibited in the tents/booths. A representative of the Indiana State Fire Marshall will complete an on-site inspection and all regulations/rules must be followed.
10. Final Approval of this agreement is at the discretion of the Andersontown Powwow.

By \_\_\_\_\_ Date \_\_\_\_\_  
Signature

Print Name Here \_\_\_\_\_

## Liability Waiver and Hold Harmless Agreement

The undersigned hereby agrees to hold harmless and indemnify the Central Indiana Powwow, Andersontown Powwow committees, sponsors and affiliates, the City of Anderson, Indiana and all its departments, and the Madison Co. Visitors and Convention Bureau from all liability that may be caused, either directly or indirectly, by the actions of the undersigned, during the Andersontown Powwow event. The undersigned further agrees to be wholly responsible for all applicable taxes due for the sale of goods by the undersigned during said event. The undersigned also further agrees that he or she shall be solely responsible for any and all liability to any other that may incur from the actions of the undersigned or his or her agents during the operations of the Andersontown Powwow event. Further, the undersigned agrees to provide Workers Compensation and Protection as required by law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print, including personal and business name): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Application must be postmarked by August 15, 2017.

### **Check List:**

- Completed Application & Agreement**
- Signed Liability Waiver and Hold Harmless Agreement**
- Check payable to Andersontown Powwow**
- Photo of booth**