



September 9th & 10th, 2017

Sat. 10:30 a.m. - 11 p.m. Sun. 10:30 a.m. - 4 p.m.

# Exhibitor Application & Agreement

The Powwow grounds are open Sept. 8th, 2017 from 9:00 a.m. to 8:00 p.m. for set-up. All booths **MUST** be set-up by 8:00 a.m., Sat., Sept. 9th, 2017.

**Please Print Clearly**

Contact Name: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day Telephone: ( ) \_\_\_\_\_ Evening Telephone: ( ) \_\_\_\_\_

Cell Phone: ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

### Booth Information:

Application and payment must be made in advance – LIMITED QUANTITY OF BOOTH SPACE.

10 ft. frontage\* space \$95 \_\_\_\_\_

20 ft. frontage\* space \$190 \_\_\_\_\_

30 ft. frontage\* space \$285 \_\_\_\_\_

(\*Larger spaces available if needed. Each additional 10ft. frontage is \$95. Normal allowances are provided for tent stakes and trailer tongues. Additional fees may be collected if allotted space is exceeded excessively).

\*Artist Tent Booths: Table and chairs are provided in artist tent.

Electricity \$20.00 \_\_\_\_\_ place a checkmark if electricity is needed. Check quantity of electrical outlets needed and amperage (ie.30, 40) for each outlet.

Quantity: \_\_\_\_\_110 current \_\_\_\_\_AMP

\_\_\_\_\_220 current \_\_\_\_\_AMP

What best describes your booth:

\_\_\_\_ Trader

\_\_\_\_ Artist

\_\_\_\_ Other, please explain

Booth location preference:

\_\_\_\_ Providing own booth set-up

\_\_\_\_ Under the artist tent

The Andersontown Powwow will select the quantity and diversity of all vendors. Refunds will be made to those not accepted. If accepted, all fees are non-refundable. Make check amount for booth space and electricity. Make payable to:

**Andersontown Powwow  
P.O Box 88  
Anderson, IN 46015**

Applications must be **postmarked by August 15, 2017**. No applications will be accepted after this date. Exhibitors/vendors will receive written confirmation of acceptance.

For more information, contact:

765-203-9770 or visit

[www.andersontownpowwow.org](http://www.andersontownpowwow.org)

**Please describe the vehicle or booth, its appearance and enclose a photograph.**

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**Type of items to be sold in booth. Please circle those that apply:**

Basketry	Jewelry	Pottery	Books
Cultural items/attire/textiles	Instruments	Sculpture	Beads/feathers/leather
Clothes/fabric/furs	Painting	Supplies	Other, explain:

**Will you be participating in our art show competition?  Yes  No**

### **Regulations, Terms, Conditions and Rules Governing the Andersontown Powwow**

**Electrical Service:** It is understood that the Exhibitor will pay extra for electrical services.

**Security:** During open hours there will be Powwow committee volunteers and paid security to help secure your booth. After closing, additional professional security personnel will be on the premises.

**Liability and Insurance:** The Andersontown Powwow Committee, The Anderson Visitors and Convention Bureau or the staff of the foregoing will **NOT** be responsible for the safety of the property of the Vendors from theft, damage by fire, accident or other causes. The Vendor will be responsible for purchasing their own insurance coverage for protection against loss, injury or damage arising out of their negligence in connection with their use and occupancy of the booth space provided.

**Booth Setup:** Vendors may set up Friday, September 8th, 2017 from 9:00 a.m. to 8:00 p.m. unless other specific arrangements are made with the Powwow Committee. All booths must be set up by 8:00 a.m. Saturday September 9th, 2017.

**Booth Dismantling:** No booth or portion of the booth may be removed during the powwow. Booths must remain complete until the event closes at 4:00 p.m. Sunday, September 10th, 2017.

**Admittance:** The Andersontown Powwow may refuse at its sole discretion admittance to any persons whose presence the Committee deems not to be in the best interest of the Andersontown Powwow.

**Conduct:** Any exhibitor who misrepresents himself/herself or his/her work to the Powwow, or who does not abide by the terms and conditions as set forth will be removed from the event and will not be allowed to exhibit in future years. All exhibitors must conduct themselves in a manner that reflects the dignity of the event. Use of alcohol and smoking by artist/exhibitors or their assistants is prohibited. Failure to follow these rules will result in removal from the event.

**Initial and Date Here:** \_\_\_\_\_

**To designate that you have read and understand these regulations, terms, conditions and rules.**

# Exhibitor Application & Agreement

2017 Andersontown Powwow

September 9th & 10th, 2017

1. A booth fee of \$95.00, must be sent with the application and postmarked no later than August 15, 2017 in order to reserve your booth space.
2. The Exhibitor shall not move out display before the official closing time which is 4:00 p.m. September 10th, 2017.
3. Merchandise must be authentic for the period and made in the USA. All tables covered to the ground level. The Exhibitor shall provide their own tables/chairs and covered table skirting.
4. The Exhibitor shall secure **appropriate license(s)** and/or permit(s) required by the various government agencies prior to the event.
5. Exhibitors may not display or sell any items that contain materials derived from animals which are considered endangered or might otherwise be considered in violation of local, state, and/or Federal laws. The DNR will make inspections.
6. No walk-ins accepted.
7. The Exhibitor shall be responsible for procuring their own insurance coverage for protection against loss, injury or damage to their own or the other person's, arising out of or connected with their use and occupancy of the booth space herein provided for.
8. The Powwow will not be liable for the refunds of or any other liabilities whatsoever for the failure to fulfill this contract due to any cause beyond The Powwow's control such as acts of God, public enemy; strikes or statutes or ordinances of any legal authority.
9. The Powwow will not be responsible for the safety of the property of the Exhibitor from theft, damage by fire, accident or other causes, unless due to the negligence of The Powwow.
10. The Indiana State Fire Marshall requires all Exhibitors to provide an appropriate fire extinguisher in their booth and prohibits smoking in the tents/booths. A representative of the Indiana State Fire Marshal will conduct an on-site inspection and all rules and regulations/rules must be followed.
11. Final Approval of this contract is at the discretion of the Andersontown Powwow.

By \_\_\_\_\_ Date \_\_\_\_\_  
Signature

Print Name Here \_\_\_\_\_

## Liability Waiver and Hold Harmless Agreement

The undersigned hereby agrees to hold harmless and indemnify the Central Indiana Powwow, Andersontown Powwow committees, sponsors and affiliates, the City of Anderson, Indiana and all its departments, and the Madison Co. Visitors and Convention Bureau from all liability that may be caused, either directly or indirectly, by the actions of the undersigned, during the Andersontown Powwow event. The undersigned further agrees to be wholly responsible for all applicable taxes due for the sale of goods by the undersigned during said event. The undersigned also further agrees that he or she shall be solely responsible for any and all liability to any other that may incur from the actions of the undersigned or his or her agents during the operations of the Andersontown Powwow event. Further, the undersigned agrees to provide Workers Compensation and Protection as required by law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print, including personal and business name): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Application must be postmarked by August 15, 2017.

### **Check List:**

- Completed Application & Agreement**
- Signed Liability Waiver and Hold Harmless Agreement**
- Check payable to Andersontown Powwow**
- Photo of booth**